

# COVID-19 Risk Assessment

## Working with Parents

To accompany this risk assessment, I will use the agreement form with all parents/carers and any assistants or co-workers to ensure a full understanding of the measures I am taking and to agree to the actions to be taken to keep everyone safe.

**Date Risk Assessment Completed: 01.12.2020 and 01.09.2021**  
**Completed by: Alexandra Marginean**

Area of Risk	Materials needed	Action taken to remove/reduce risk	Date added/ removed/amended
Parents settling new children in	n/a	When parents are settling new children in, it is recommended they wear a face covering, stay for no longer than an hour and keep distanced from other children.	<b>01.12.2020</b>
Prospective parents		<p>A virtual tour of the premises is recommended, but if parents want to visit, the recommendation is they visit outside childminding hours.</p> <p>If parents and carers are keen to visit in person:</p> <ul style="list-style-type: none"> <li>• face coverings need to be worn</li> <li>• there is regular handwashing, especially before and after the visit</li> <li>• visits after hours. If this is not possible, I will consider limiting visits to the outside play</li> </ul>	<b>01.12.2020 01.09.2021- removed</b>

		<p>areas during regular hours, and ensure strict social distancing is observed</p> <p>Prior to a visit, I will ensure that parents and carers are aware:</p> <ul style="list-style-type: none"> <li>• of the 'system of controls'</li> <li>• how this impacts them and their responsibilities during their visit</li> <li>• how to maintain social distancing from staff, other visitors, and children other than those in their care</li> </ul>	
Pick up and drop off		Stagger collection and pick up times to avoid parents arriving with others. Limited to 1 parent per child. Parents to not enter setting. Any information with parents to be shared digitally at the end of the day to reduce contact times.	<b>01.12.2020</b> <b>01.09.2021-removed</b>
Outdoor clothing and shoes	Storage space	I have a set area to store these at door, so they are not in the main setting play areas.	<b>01.12.2020</b> <b>01.09.2021-removed</b>
Handwashing/alcohol gel	Running water, soap, individual towels or disposable towels in all sinks and wash basins. Sanitisers in all areas where hand washing facilities are not otherwise available. Moisturiser	I encourage handwashing or sanitiser gel on arrival. Wash hands in the normal way, especially before and after eating, after sneezing or coughing and after playing outside, touching pets. Use a moisturiser in case children's hands get sore from extra handwashing. (parents' permission needed). <a href="https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/">https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/</a>	<b>01.12.2020</b>

	cream (with parents' permission)		
Food – childminder preparing	Safe food safety practices	Normal food safety practice around preventing cross contamination is paramount. I am ensuring stringent cleaning processes for food preparation areas, dining areas and table coverings. Snacks and meals- I will plate out snacks and meals individually rather than let children help themselves.	<b>01.12.2020</b>
Food – parents providing	Safe food safety practices	Normal food safety practice around preventing cross contamination is paramount. I am ensuring stringent cleaning processes for food preparation areas, dining areas and table coverings. I will clean any containers that parents bring their children's food in before storing. Individual dishes and cutlery to be provided.	<b>01.12.2020</b>
Social Distancing		Natural ventilation from opening doors and windows can help circulate air and help reduce the times door handles are used. The time in the garden will be used as much as possible as the risk of catching COVID-19 is lower outside. During mealtimes I will try to sit children as far away from each other as possible.	<b>01.12.2020</b>
Resources that children take home or bring to the setting		I will limit the resources that children take home from the setting. No books will be lent for the time being. Limited toys and other items children bring to the setting from home – this should only happen if essential to the child's health and well-being- such as disability aids or transitional objects. Discussion with parents about how this can be managed as items must be able to be appropriately cleaned on arrival.	<b>01.12.2020</b>
Toys, resources and equipment	Hot soapy water, bleach, antibacterial cleaners, disinfectant. Cloths	At the end of each session, toys, resources and equipment will be cleaned and disinfected before the next session. A reduced amount of toys, resources and equipment will be available each day to make this more manageable. Toy rotation may help children access a variety of equipment over different days.	<b>01.12.2020</b>

	(disposed of or washed at 60 degrees after each use)		
General Cleaning	As above	Before each session, floors and surfaces that are touched regularly such as door handles, light switches, buggies, low windows, toilets and bins are cleaned and disinfected. Frequently touched surfaces, equipment, door handles and toilets used during the day will need to be cleaned several times during the day.	<b>01.12.2020</b>
Driving/travelling		Government advice is that I shouldn't share a car journey with people who are not members of my household. Public transport is not recommended either. If I do need to travel by car, I will ensure that the car handles, car seats etc. are disinfected and I can travel with car windows open.	<b>01.12.2020</b>
Safe removal and disposal of face coverings		The process for removing face coverings when staff or visitors who use face coverings arrive at the setting, and when face coverings are worn at the setting in certain circumstances. This process will be communicated clearly to staff and visitors. Safe wearing of face coverings requires cleaning of hands before and after touching – including to remove or put them on – and the safe storage of them in individual, sealable plastic bags between use. Where a face covering becomes damp, it should not be worn and the face covering should be replaced carefully.	<b>01.12.2020</b>

<p>Response to any infection</p>		<p>1. Engage with the NHS Test and Trace process.</p> <p>I will ask parents, carers and staff to inform me immediately of the results of the test:</p> <ul style="list-style-type: none"> <li>• if someone begins to self-isolate because they have symptoms similar to coronavirus (COVID-19) and they get a test which delivers a negative result. If they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating. They could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with other people until they are better.</li> <li>• if someone tests positive, they should follow <a href="#">COVID-19: guidance for households with possible coronavirus infection</a>. They must continue to self-isolate for at least 10 days from the onset of their symptoms and then return to the setting only if they do not have symptoms other than cough or loss of sense of smell or taste. This is because a cough or anosmia can last for several weeks once the infection has gone. The at least 10-day period starts from the day when they first became ill. If they still have a high temperature, they should keep self-isolating until their temperature returns to normal.</li> </ul> <p>2. Contain any outbreak by following local health protection team advice.</p> <p>3. Notify Ofsted: any confirmed cases of coronavirus (Covid-19) in the setting (either child or staff member), and/or if the setting is advised to close as a result, will be swiftly reported to Ofsted through the usual notification channels.</p>	
<p>Baseline Measures</p>		<p>1. Test twice weekly using home test kits (LFD Collect) or an ATS. This is critical for identifying positive cases early and ensuring they isolate. <b>Those who test positive</b> should isolate, take a confirmatory polymerase chain reaction (PCR) test, and continue to isolate if the result is positive.</p> <p>2. Under-18s, irrespective of their vaccination status, and double vaccinated adults will <b>not need to self-isolate</b> if they are a close contact of a positive case. They will be strongly advised to take a PCR test and, if positive, will need to isolate. 18-year-olds will be treated in the same way as children until 6 months after their 18th birthday, to allow them the opportunity to get fully vaccinated. Further guidance can be found <a href="#">here</a> for close contacts of someone who has</p>	<p><b>01.09.2021</b></p>

		<p>tested positive and lives in the same household, and <a href="#">here</a> for those who do not live together.</p> <p>3. I will continue to ensure <b>good hygiene</b> for everyone, maintain appropriate <b>cleaning regimes</b>, keep occupied spaces <b>well ventilated</b>, and follow public health advice on testing and managing confirmed cases of COVID-19.</p> <p>4. I will continue to follow a <b>strong messaging about signs and symptoms</b>, isolation advice and testing, to support prompt isolation of suspected cases.</p> <p>5. I will seek public health advice if a child or staff member, household member or student is admitted to hospital with COVID-19 by phoning the DfE helpline (0800 046 8687, option 1), or in line with other local arrangements. Hospitalisation could indicate increased severity of illness or a new variant of concern.</p>	
Child developing symptoms whilst in my care	<p>Hot soapy water, bleach, antibacterial cleaners, disinfectant. Cloths (washed at 60 degrees after each use). PPE: gloves, masks and goggles. Lidded bin to dispose</p>	<p>If a child develops symptoms whilst in my care, I will isolate that child by 2 metres from all others in setting. I will open a window to provide ventilation. Parents will be contacted to pick up the child immediately (unless an ambulance is needed) and I will supervise the child until parents arrive. If the child needs to use a toilet during this time, the toilet needs disinfecting before anyone else uses it. The area the child is in before going home needs disinfecting before anyone else uses that area. If it's not possible to social distance from the child while I wait for parents to arrive, as he/she needs personal care, I will wear a mask, gloves and apron. If there is a risk of being coughed on, I will wear eye protections such as goggles too.</p>	<b>01.12.2020</b>
Soft furnishings/ soft toys etc.		<p>The virus can live on soft furnishings (e.g. pillows, bean bags and rugs) and soft toys so I will remove any that I can from the area as these are more difficult to clean daily.</p>	<b>01.12.2020</b>

Sleeping children		If children sleep while at the setting, separate bedding and sleeping spaces will be provided. These will be washed or disinfected before use by another child.	<b>01.12.2020</b>
Coughs and sneezes	Tissues, handwashing facilities/hand sanitising gel, lidded bin.	Tissues will be available in all rooms used. All people using tissues will 'catch it- bin it- and kill it'. If tissues are not available in time, people should cough or sneeze into their elbow. Handwashing or sanitiser gel to be used after each instance.	<b>01.12.2020</b>
Activities		Items such as pencils, playdough tools etc. will be available, but will be provided for each child so that they do not need to share. Where children do use someone else's, they will be cleaned and disinfected before being used by anyone else.  Malleable resources such as playdough will not be shared between children and sand pits should not be used at all as they can't be thoroughly cleaned between each use.	<b>01.12.2020</b>
Working with Assistants	Supply of PPE at the setting	Risk assessment is shared with assistants and co-childminders. Sanitising of any shared equipment as soon as possible after use and before anyone else uses it. Social distancing will operate within the setting e.g. by working in small groups with key children where possible. As far as possible, children should have the same member of staff leading their group. This will stay the same on subsequent days to limit contacts. Personal belongings will be managed safely. If an assistant or co childminder or any of their family has symptoms they must follow the self- isolation advice.	<b>01.12.2020</b>
Personal Hygiene and Clothing		Clean clothing should be worn each day. Normal personal hygiene and laundering of clothes where people do not display Coronavirus symptoms is all that is needed.	<b>01.12.2020</b>
Wrap around Care		Children should only attend one setting wherever possible and parents should be encouraged to reduce the number of settings their child attends.	<b>01.12.2020</b>