



Risk Assessment

14.12.2020

Date first completed.....Completed by.....Alexandra Marginean

Area highlighted	Risk identified/ to whom	Risk level High Medium Low	Action taken to remove/reduce risk	Date added/ removed
Living Area				
Low level electrical sockets	Electrocution	High	13A electrical socket inserts should not be used in health or social care premises, nor supplied for use in a home or residence http://www.careinspectorate.com/images/documents/News/EFA_2016_002_Final.pdf Electrical appliances that get hot are unplugged as soon as I have finished using them Safety checks on all of the electrical appliances Plug sockets not overloaded Nothing left plugged in overnight Unused electrical appliances kept out of reach of children	14.12.2020

Extension leads and plugs	Electrocution and fire	High	Never overload sockets/leads	14.12.2020
Low level glass	Cuts	High	All low level glass is safety/toughened glass Or Low level glass is protected by safety film	14.12.2020
Cords on curtains/blinds	Strangulation	High	Cords to be hooked up out of children's reach	14.12.2020
Trailing cables	Trips and falls	Medium	All wiring is concealed behind furniture	14.12.2020
Plants	Poisoning	Medium	All plants kept out of children's reach	14.12.2020
Flooring	Trips/falls Cuts	Medium	All flooring is sound. Rugs do not have uneven edges. Children discouraged from running indoors. Floor is checked regularly for splinters and sanded immediately	14.12.2020 18.01.2021
Radiators	Burns	High	All radiators situated where children walk through are set at a safe temperature (19-21°)	14.12.2020
Furniture	Cuts/ bumps	Medium	Covered with corner protectors/ fixed to wall/ furniture placed out of normal walkways	14.12.2020
Furniture cupboard contents	Cuts/poisoning	High	Cupboards within children's reach containing hazardous items are locked	14.12.2020
Bookcase	Injured child from falling books	Medium	Fixed to wall/ children's books are all stored at bottom of bookcase/ children discouraged from climbing shelves	14.12.2020

Pictures	Cuts	Medium	Pictures with glass frames are all secured to the wall above children's reach	14.12.2020
Mirror in dressing up box	Cuts	Medium	Glass covered with safety film/toughened mirror	14.12.2020
Windows	Escape/falls	High	All windows large enough for a child to get through are closed/locked during childminding hours or kept open with a small gap only.	14.12.2020
Nappy changing/ changing mats/potties/toilet seat	Illness	Medium	Changing mats/potties/toilet seats are cleaned with anti-bacterial cleaner after each use Nappies are wrapped in nappy sacks before disposing of immediately and hands washed. All children must wash their hands after a nappy change or after using the potty/toilet	14.12.2020
Large play equipment: climbing wall	Falls/injury	Medium	Play equipment secured as manufacturer's instructions. Close supervision given to pre-school children using large equipment. Discussion with older children about safe play Check the wall support structure Inspect wall holds and replace any loose or damaged ones Check the wall for any protruding holds that could cut or harm climbers Check floor padding to ensure it is adequate and no gaps have formed	14.12.2020 01.06.2022 -removed
Play tent	Trips/falls Suffocation	Medium	Children to be supervised when playing inside the tent. No climbing is permitted or pulling the tent's sides/roof.	01.07.2022

Dolls house	Choking	Medium	Young children are not permitted to play with the small dolls, as they have small parts. Dolls are removed when young children are there.	01.02.2022
Play Kitchen	Trapped fingers	Medium	Children are supervised when they play at the kitchen.	01.02.2022
Kitchen/Dining Area				
Low level glass	Cuts	High	All low level glass is safety/toughened glass Or Low level glass is protected by safety film	14.12.2020
Low level electrical sockets	Electrocution	High	As above	14.12.2020
Knives/scissors/sharp objects	Cuts	High	Drawer locks on knife drawer	14.12.2020
Kettle/electrical equipment	Scalds	High	Kettle placed at back of work surface and cord out of reach of children	14.12.2020
Cleaning products	Poisoning	High	Cupboards housing cleaning products fitted with child locks	14.12.2020
Cooker	Burns and scalds	High	Only back rings of hob used during childminding hours Close supervision while oven is on	14.12.2020
Washing machine	Suffocation	High	Door to hallway preventing access to the washing machine Door kept closed while childminding	14.12.2020
Dishwasher	Cuts from knives	Medium	Sharp knives placed point down in dishwasher Children are never allowed to play with items in dishwasher Close supervision when putting in or taking out sharp knives Dishwasher's door is always kept closed	14.12.2020

Fire	Burns, suffocation	High	Fire blanket on wall in kitchen cupboard	14.12.2020
Fridge	Food poisoning - illness	Medium	Fridge kept at 4-5°. Raw meat stored below cooked meat	14.12.2020
Food preparation areas	Illness	Medium	All areas cleaned daily with anti-bacterial spray	14.12.2020
Food preparation equipment	Illness	Medium	All equipment kept in clean condition Separate chopping boards for raw and cooked meats	14.12.2020
Waste bins	Illness/cuts	Medium	Bin is emptied and cleaned daily and has a secure lid	14.12.2020
Dishcloths/tea towels	Illness	Medium	Tea towels changed daily, dishcloths washed, bleached regularly	14.12.2020
Hot drinks	Scalds	High	Hot drinks are always placed out of reach of children	14.12.2020
Tablecloths	Items falling on children if cloth is pulled	Medium	Tablecloth only used when children sitting at table to eat or doing a craft	14.12.2020
Table	Cuts/bumps	Medium	Corner protectors used/ table is sited out of normal walkway	14.12.2020
Alcohol	Poisoning	High	Alcohol is stored out of children's reach Alcohol is stored in a locked cupboard	14.12.2020
Pins	Cuts/Choking	High	Pins to be pressed in well and high up on the boards	05.07.2021
Smoke Alarm batteries	No alarm sound	High	Batteries to be replaced by expiry date: April 2026 (corridor) and November 2026 (kitchen)	05.07.2021

Bedroom/sleeping area				14.12.2020
Windows	Falling out	High	All windows closed when children sleeping, unless it's very hot and the window must be kept opened slightly. All windows are fitted with restrictors	14.12.2020
Bedding	Illness/suffocation	High	Separate appropriate bed linen provided for each child No pillows provided for babies less than 1 year All bedding washed regularly	14.12.2020
Toys/games	Choking/electric shock	High	Children sleep in travel cot/cot that they cannot climb out of. Monitor used while children sleeping.	14.12.2020
Low level electrical sockets	Electrocution	High	As above	14.12.2020
Toiletries/sharp items	Cuts/poisoning/allergies	High	All dangerous/sharp items stored out of reach	14.12.2020
Carpet	Allergies	Low	Carpet is professionally cleaned regularly and hoovered every day.	14.12.2020
Bathroom				14.12.2020
Water	Scalds	Medium	Water always checked for temperature before children wash their hands.	14.12.2020
Radiators	Scalds/Burns	Medium	Check the radiators are not too hot and set the temperature accordingly.	18.01.2021
Cleaning products	Poisoning/allergies	High	All cleaning products stored out of reach of children	14.12.2020

Potties/steps/child seats	Illness	Medium	All cleaned regularly with anti-bacterial cleaner	14.12.2020
Flannels/towels	Illness	Medium	All children to use paper towels or their individual towels.	14.12.2020
Sink corners	Cuts/Bumps	High	Corner protectors in place. Only two children at one time in the bathroom, always supervised.	18.01.2021
Hallway				14.12.2020
Front door	Children escaping/ unauthorised people entering	High	Door kept locked while childminding and key kept close by, but out of children's reach.	14.12.2020
Stairs	Falls	High	Door to hallway kept locked during childminding hours/when children are on site.	14.12.2020
Flooring	Trips/falls	High	All flooring is sound. Rugs do not have uneven edges.	14.12.2020
Incense sticks and candles	Allergic reaction/ burns/poisoning	High	All incense and candles placed out of reach.	14.12.2020 01.01.2021 - removed
Low level glass	Cuts	High	All low level glass is safety/toughened glass Or Low level glass is protected by safety film	14.12.2020
Pins	Cuts/Choking	High	Pins to be pressed in well and high up on the boards	05.07.2021
Outdoor area				14.12.2020

Fences/gates	Children escaping/ unauthorised people entering	High	Garden is totally enclosed and locked. At pick-up time the gate is kept under supervision when parents arrive and leave.	14.12.2020
Paving	Trips/falls	Medium	All paving is secure. Close supervision of pre-school children. Children discouraged from running on wet paving	14.12.2020
Tools/chemicals	Cuts/burns/ poisoning	High	All tools and chemicals are stored in locked area downstairs.	14.12.2020
Rubbish/recycling bins	Illness/cuts	Medium	All bins are cleaned regularly, and the lids kept on	14.12.2020
Plants	Poisoning/ scratches	Medium	No prickly plants are in the areas where children play. No poisonous plants in garden. Children closely supervised when playing outside and taught to never pick anything to eat without permission	14.12.2020
Animal faeces	Illness/blindness	High	Garden is checked daily before children go out and any faeces removed, and the area disinfected	14.12.2020
Tyres	Burns/Bites	High	Tyres are checked for insects or spiders each morning and washed regularly. Tyres are removed or made wet when it is too hot outside, and they get hot.	18.01.2020

Logs	Cuts/ Bites / Falls / Trips	High	Logs are checked for insects or spiders each morning and cleaned/varnished regularly. Children are supervised when climbing on the logs.	01.05.2022
Sandpit	Trips/ Falls / Swallowed sand	Medium	Children supervised when climbing in and out of the sandpit. Maximum 3 children at one time.	01.04.2022
Water hose	Trips/ Falls / Strangulation	High	Children are not permitted to play with the hose. Water is kept turned off and the hose is kept together, behind the table.	14.12.2020
Tent	Trips / Falls /Suffocation	High	Children are not permitted to play at the tent. Tent is checked regularly.	04.07.2022
Experiences				14.12.2020
Crafts	Allergies/cuts/ choking	Medium	Crafts are always carried out while children are seated at table. Pre-school children are only given child's scissors. Products that children are allergic to are not used. Small items are only used when crawling babies are not present. Younger children to sit in child chair with chosen products.	14.12.2020
Cooking/baking	Cuts/burns/scalds/ allergies/illness/ choking	High	Children to wash hands before cooking activity. All cooking and baking are carried out while children are sitting at table. Pre-school children not to touch oven but may look at items cooking under supervision.	14.12.2020

			Knives are used only under close supervision. Ingredients that children are allergic to are not used. Care taken to prevent children eating raw mixture containing eggs. Small items only used when crawling babies are not present. Younger children to sit in child chair with limited ingredients.	
Gardening	Trips/cuts/ poisoning/ drowning/tetanus	Medium	All chemicals locked out of children's reach. Child sized tools available. Children encouraged to not pick and eat anything without permission. Gardening debris to be cleared immediately after e.g. weeding. Close supervision when using water to water plants. Check with parents that children have received tetanus vaccination.	14.12.2020
Water play	Drowning	High	Close supervision while children using water. Children are never left unattended	14.12.2020
Sand play	Injury to eyes/ choking/Infection and disease/ blindness from animal faeces	High	Close supervision while children playing with sand Children discouraged from throwing sand Sand is covered when not in use to prevent animal deposits	14.12.2020
Outings				14.12.2020
General safety on all outings	Accident, comfort, sunburn	Medium	Mobile phone is kept charged and has parent contact and emergency back up's numbers stored. First aid kit is carried on all outings	14.12.2020

			<p>Suitable and sufficient clothing/sun cream/hand sanitising gel is always taken</p> <p>Children's water bottles are always taken</p> <p>Snacks are taken</p>	
Walking	Being run over by car/trips/falls/dog bite/cigarette burns	Medium	<p>Babies and toddlers are always strapped into buggy.</p> <p>Older toddlers holding to walking rings/ holding hands.</p> <p>Other children encouraged to walk close to me and away from the kerb.</p> <p>Children discouraged from approaching or touching dogs.</p> <p>Children kept away from pedestrians who may be smoking.</p> <p>Care is taken to avoid uneven surfaces that may encourage trips and falls</p>	14.12.2020
Parks and open spaces	Trips/falls/drowning/falling off or being hit by play equipment/dogs/faeces/sharp objects/cigarette burns	High	<p>Children discouraged from approaching dogs.</p> <p>Children are discouraged from playing near a member of the public who is smoking.</p> <p>Visual checks carried out for faeces or sharp objects lying around and children removed from area.</p> <p>Close supervision when pre-school children are playing on or near play equipment.</p> <p>Care is taken to avoid uneven surfaces that may encourage trips and falls for younger children.</p> <p>Older children may undertake risky play under close supervision.</p> <p>When near water, care is taken to stay behind barriers if available, or children are strapped in buggies, and are taught about being sensible around the water's edge if feeding ducks etc.</p>	14.12.2020

Farm parks	Trips/falls/falling off or being hit by play equipment/animal bites/illness	Medium	As above - plus. Children are closely supervised around animals. Hand sanitising gel is used after touching animals. Younger children are helped and older children encouraged holding their hands flat when feeding animals.	14.12.2020
Groups	Burns/scalds/ children escaping/choking/ allergies	Medium	Never put hot drinks on the floor and remove any that other adults have put on the floor. Ensure that if someone enters or leaves the room that the door is closed firmly each time. Remove any toys that become broken or un-hygienically dirty during the group. Close supervision during crafts and don't allow crawling babies to wander into the craft area if small or sharp objects are being used. Check any snacks that are available for allergies the children may have.	14.12.2020
Shopping	Trapped fingers/ cigarette burns/dogs/ allergies/ Choking/falling items	Medium	Ensure children are safely through doors before letting them close. Keep away from smoking pedestrians. Discourage children from approaching dogs. Close supervision when pre-school children are handling small items like coins. Discourage children from taking items of shelves so help prevent items falling on themselves or others.	14.12.2020
Buggy	Trips / Falls/ Trapped fingers	High	Children are helped in the buggy one by one and secured with the straps. The brake is on at all times when the buggy is stopped.	18.01.21